

**COUNCIL
21 JANUARY 2004**

**ESTABLISHMENT OF APPOINTMENT COMMITTEE:
“DIRECTOR OF ENVIRONMENT AND LEISURE”
(Chief Executive)**

1. INTRODUCTION

- 1.1 On 16 December 2003, the Executive agreed in principle a restructuring of the Council’s five departments into four. The Employment Committee is due to receive a report on these proposals on 14 January to assess the impact on staffing. Any issues which then affect staff, including redundancies or redeployment etc, will be dealt with by a special meeting of that Committee on 8 March. As part of the restructuring, elements of the Environment Department and elements of the Leisure Services Department will be combined to form a new department, which has been given the working title: “Environment and Leisure”.
- 1.2 This report invites the Council, firstly, to agree that the appointment of a director of the new department be made from the Council’s existing staff; and secondly, to appoint a committee, in accordance with Part 4.8 of the Council’s Constitution (Officer Employment Procedure Rules), to make the appointment.

2. RECOMMENDATION

- 2.1 **That the Council determine in accordance with Part 4.8 of the Council’s Constitution (Officer Employment Procedure Rules) that the appointment of a “Director of Environment and Leisure” be made from the Council’s existing staff; and**
- 2.2 **That a committee of seven members (6:1) be established, comprising Councillors Mrs Ballin, Bettison, Edger, McCracken, Mills, Mrs Shillcock and Worrall, (with Councillors Baily, Beadsley and Mrs Hayes as substitute members) to interview the selected candidates and make a final appointment to the post of “Director of Environment and Leisure.”**

3. SUPPORTING INFORMATION

- 3.1 The following requirements apply:
- Unless otherwise directed by the Council, a committee or sub committee will appoint chief officers [*Paragraph 4 of Part 4.8 of the Council’s Constitution (Officer Employment Procedure Rules)*]
 - A committee or sub committee appointing a chief officer or deputy chief officer must include at least one member of the Executive [*Paragraph 4 of Part II of Schedule 1 of the Local Authorities (Standing Order) Regulations 2001*]
 - Such a committee is subject to the political balance provisions [*Section 15 of the Local Government and Housing Act 1989*].

- 3.2 It is considered that the Committee should comprise seven members and in order to reflect the political balance on the Council, six of these members would be from the Conservative Group, with the remaining Member from the Labour Group. Accordingly, nominations have been sought and received from the Group Leaders. The Conservative Group nominations are Councillors Mrs Ballin, Bettison, Edger, McCracken, Mills and Worrall, with substitute members Councillors Baily and Mrs Hayes. The Labour Group has nominated Councillor Mrs Shillcock with Councillor Beadsley as substitute member.
- 3.3 To enable the new Director to be in a position to implement and oversee the implementation of the new structure in "Environment and Leisure", and subject to the decision of the Council, arrangements have been made for a meeting of the Committee to be held on Monday 26 January 2004.

4. ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Finance Officer

- 4.1 The Borough Finance Officer has nothing to add to this report.

Borough Solicitor

- 4.2 The Borough Solicitor has nothing to add to this report.

Access Implications

- 4.3 There are no access implications arising from the recommendation in the report.

Background Papers

None

Contacts for further information

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